

# EARTHQUAKE

The following procedures SHOULD BE ACTIVATED FOR AN Earthquake at a school or district facility.  
**IF AN EARTHQUAKE OCCURS**, immediately call the Administrator and supply any known details.

## DURING AN EARTHQUAKE IF YOU ARE INSIDE



**DUCK or DROP**  
down to the floor



Take **COVER** under a sturdy desk, table or other furniture. If that is not possible, seek cover against an interior wall and protect you head and neck with your arms. Avoid danger spots near windows, hanging objects, mirrors or tall furniture.



If you take cover under a sturdy piece of furniture, **HOLD** on to it and be prepared to move with it. Hold the position until the ground stop shaking and it is safe to move. Do not run or use elevators. Follow the directions of emergency personnel.

## DURING A LOCKDOWN, IF YOU ARE OUTSIDE

### In a Crowded Stadium

Stay in your seat, protect your head and neck with hands. Move calmly and orderly to the lighted exits. Follow the directions of emergency personnel.

### In an Elevator

If power fails, elevators will stop and lights will turn off. Be patient. Attempt to notify someone about your location or call (909) 820-6892. Emergency personnel will rescue you as soon as possible.

### In an Open Area

If safe to do so, move to a safe area. Avoid falling hazards. Take a knee and protect your head and neck. Follow the directions of emergency personnel.

### In a Vehicle

Pull over in a safe manner and away from falling hazards. Avoid overpasses, power lines and structural hazards. Stay in your vehicle.

## AFTER THE SHAKING STOPS

### If Inside a Campus Building

Expect aftershocks over the next hours or days. Check yourself for injuries. Report injuries to **Risk Management or Site Administrator**. Use your training to provide first aid, use fire extinguisher, clean up, remove debris, etc. Assess your surroundings, check for damage and hazardous conditions. Report them to **Risk Management or Site Administrator**. Phone systems may be severely impacted. Limit phone use to emergency calls. **DO NOT EVACUATE AUTOMATICALLY UNLESS STAYING INDOORS IS HAZARDOUS**. If asked to evacuate or when exiting, be aware of indoor and outdoor hazards. Move to the designated assembly area identified on evacuation maps. If safe to do so, take your keys, personnel items, roll sheets, visitor logs and any emergency supplies. Account for all persons. Follow the directions of emergency personnel.

### If Outdoors On Campus

Stay clear of buildings, trees or other potentially hazardous situations. Move to the designated assemble area. Follow the directions of emergency personnel.

### When To Go Home

In the event of a major earthquake, be prepared to stay on campus. You should not try to get home until emergency personnel say it is safe, the streets are cleared for travel and most emergency conditions have been stabilized. In accordance with District Emergency preparedness plan, the campus is prepared to provide emergency care and shelter.

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